## NEWTOWN SQUARE FIRE COMPANY AUXILIARY SEMI-ANNUAL FLEA MARKET

Dear Vendor:

Thank you for your reservation at our semi-annual flea market. Enclosed please find your receipt.



As you may know, the most hectic time of the day is while we are parking cars and setting up. To ease issues, we have had in the past, there are a few guidelines we ask that you follow:

## 1. Trash bags will be provided. Please take the filled bags with you after the flea market. YOU ARE RESPONSIBLE CLEANING YOUR AREA.

## <u>\*\*\*<mark>SPOT MUST BE CLEANED AND VACATED BY 4:00 P.M</mark>.\*\*\*</u>

- 2. Set up time is between 7:00am and 8:30am. For safety precautions absolutely no one will be admitted to set up after 8:30am. If you have not arrived by this time, your payment will be considered a donation. Please be on time.
- 3. Please have your receipt ready when you pull up to the check-in line.
- 4. There are NO SPECIAL LOCATIONS RESERVED FOR ANY VENDORS. You will be parked upon your arrival. Please be respectful and follow the parking instructions of the Fire Police. If, at the time of your arrival you do not get in the check-in line, you may wait outside the line (provided you do not cause hazardous traffic conditions) until the area you prefer begins to be filled.
- 5. Telephone numbers are very important. Please be sure we have yours, (a number at which you can be reached) in case of rain cancellation. In the event of rain: We will call you Saturday night or Sunday morning. If the rain date cannot be made by you, or is rained out, your donation will not be refunded.
- **6.** One vehicle per 16 ft. space. All other vehicles must be parked outside of the market area after unloading, or additional space must be purchased.
- 7. Any vehicle assisting with unloading your merchandise must be directly behind you (together, with you) at the time of check-in.

## 8. Due to liability issues our members are not permitted to set-up or take down vendor spots.

We feel that if everyone makes an effort to follow these few guidelines, this will aid in making this sale a success for all involved.

Thank you again for your support in our dedication to the Newtown Square Fire Company.

Sincerely, Newtown Square Fire Company Auxiliary Website: <u>http://nsfc.org</u>





Enclosure